

## **The Furniture Service department handles the process of the Online Auction for the Houston Independent School District.**

### **Auction Information and Guidelines**

1. Equipment/items are for sale AS IS/WHERE IS and are inspected by the buyer to their satisfaction during viewing.
2. Once the auction is closed, the full and complete amount of payment must be submitted before the due date.
3. Removal of equipment will be completed ONLY by appointment (no exceptions). Pick-ups must be scheduled during business hours (Monday - Friday from 7:00 AM to 2:00 PM Central Time).
4. All maintenance or repair work of any type must be outside of the district property.
5. Equipment invoice/maintenance/history records will be provided on an availability basis only.

#### **Buyer Responsibilities:**

- Buyer(s) will be responsible for draining any fluids.

The general rules of the auction by Public Surplus will apply unless superseded by HISD-specific conditions. These rules are available on [pulicsurplus.com](http://pulicsurplus.com).

**ALL SALES ARE FINAL. ITEMS SOLD AS IS, WHERE IS, WITHOUT WARRANTIES.**

"Buyer cannot rely strictly on photos to determine the quantity or exact items being sold. Some photos are used to provide entrance and exit points for the removal of auction items. The responsibility to determine the condition of the property rests with the Bidder. Prospective Bidders are encouraged to inspect the item before bidding and place bids based solely on their personal inspection and evaluation. We (Seller) should not be considered experts on the items listed for auction. We (Seller) receive these items from multiple sources and are not responsible or accountable for the condition in which we (Seller) receive them. DO NOT bid if you are unsure of the quality of the item being offered. **Your bid is your contract to purchase.** Management reserves the right to block/ban customers who abandon property or refuse to pay for the equipment/item and exhibit disrespectful behavior during the bidding process or purchasing

process. After the auction is closed, buyers are not allowed to change address.